



INFOSHEET 2018-19

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| UNIVERSITY COLLEGE | ARTEVELDE UNIVERSITY COLLEGE |
| Country, Place | BELGIUM, Gent |
| Program | ARTEVELDE BUSINESS SCHOOL (link) |
| Facts & Figures | Ghent is the largest student city in Belgium (link) |
| Exchange semesters | Autumn: 3 rd week of September till 1 st week of February Spring: 2 nd week of February till 1st week of July |
| Language of instruction | English (minimum required level is B2); result of the test must be attached to the student's nomination or should be certified by the partner institution. |
| Language test | Each student (non native speaker of English) has to take an English test during the welcome week. Students who do not pass have to add English to their Learning Agreement. |
| Course selection | Pre-arrival course selection with home university advisor required. Final confirmation at the end of the welcome week. |
| Number of credits per semester | Minimum: 18 ECTS per semester Maximum: 33 ECTS per semester (including English class) |
| General workload | 1 ECTS represents a workload of +/- 20 hours, all included. |
| Academic calendar 2018-19 | AUTUMN Welcome week 18-21 September Start semester 24 September Autumn Holidays 29 October – 4 November Christmas Holidays 24 December – 4 January 19 End of semester: 8 February SPRING Welcome week 5-8 February Start semester 11 February Easter Holidays 8-22 April |

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| | End of semester | 5 July |
| Examinations | Autumn semester: January 5 till February 1 | |
| | Second chance : 4-8 February | |
| | Spring semester: May 23 till June 21 | |
| | Second chance : 1-5 July or 16-30 August | |
| Transcripts of Records | Transcript of records are mailed to the students and their home coordinators. Upon simple request (daan.braet@arteveldehs.be) hard copies will be sent by postal service. | |
| Grading system | 16-20 | A Excellent |
| | 14-15 | B Very Good |
| | 12-13 | C Good |
| | 10-11 | E or D Satisfactory or Sufficient |
| | 7-9 | F Fail |
| | 0-6 | FX Fail |
| | ABS | Legally Absent |
| Nomination | by e-mail to hilde.eeckhout@arteveldehs.be | |
| | Before May 1st (Autumn) and November 1st (Spring) | |
| Application deadlines 2018-19 | Autumn 2018: 15-05-2018 | |
| | Spring 2019: 15-11-2018 | |
| | On line in Mobility on Line (link) | |
| Arrival deadline | September 17 for Autumn | |
| | February 4 for Spring | |
| Accommodation and housing | AUC provides housing for incoming students: elena.beellaert@arteveldehs.be is the contact person. Check http://www.arteveldeuniversitycollege.be/student-services/accommodation for info. | |
| Welcome week | Introductory meetings, sessions, buddies, social and cultural activities, administration, language test (mandatory) | |
| Contact on Campus | Stropkaai 14, B-9000, Gent | |
| | Hilde.eeckhout@arteveldehs.be (coordinator) | |
| | Daan.braet@arteveldehs.be (administrative support) | |
| Contact Central Offices | Hoogpoort 15, B-9000, Gent | |
| | Katrien.gavel@arteveldehs.be | |

Facilities on campus

Campus Kantienberg has a student restaurant and library

Registration at the city council

Every incoming student has to register at the city services within 7 days of arrival.

(<https://stad.gent/residencepermitstudent>)

Insurance

Exchange students need to have a health insurance.

All exchange students also need and a civil liability insurance.

AUC insures its officially registered (exchange) students automatically for accidents occurring during educational activities. AUC can help you to find insurance for the duration of your stay in Gent as an exchange student

(verzekeringen@arteveldehs.be)